

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

WHEREAS, the City Council of the City of North Logan, Utah, adopted and passed the Code of Revised Ordinances of the City of North Logan on March 16, 1989, which Code was published and effective on March 20, 1989; and

WHEREAS, said Code included Title 12, which is the City's Land Use Ordinance; and

WHEREAS the City Council and the City's Planning and Zoning Commission have determined there is need and good cause to amend the City's land use ordinance to modify the regulations governing permitted and conditional uses allowed in the matrix.

NOW, THEREFORE, pursuant to Section 12A-301 of Title 12 of North Logan City code and Section 10-9a-205 of the Utah Code, and after ten (10) days' notice and a public hearing held May 2, 2019 by the Planning Commission as required, the City Council of the City of North Logan, Utah hereby adopts, passes and publishes the following:

BE IT ORDAINED by the City Council of the City of North Logan, Utah as follows  
(highlighted portion changed or added, strike-through deleted):

**SECTION I:** Amend definitions in TITLE 12A, Chapter 12A-200 - Definitions, is changed to include definitions (numbering of definitions to adjust accordingly) for **Detached Accessory Dwelling Unit**, **Attached Accessory Dwelling Unit** and **Gross Area** to read as follows:

**12A-200 Definitions**

**Detached Accessory Dwelling Unit.** Any Residential Accessory Building that meets the definition of a Single Family Residence ("Residence, Single Family" as defined herein). A subordinate residential dwelling, detached from the primary dwelling unit, not sharing exterior walls with the primary structure, or not enclosed within the primary structure envelope,

**Attached Accessory Dwelling Unit.** An Accessory Dwelling Unit that is attached to the primary Single Family Residence to which it is accessory, sharing exterior walls with, and enclosed within the structure envelope of, the primary Single Family Residence.

**Gross Area.** The sum of all areas on all floors of a building included within the outside faces of its exterior walls, including any garage space with stairwells counted only once, not including basement space.

**SECTION II:** Amend ordinance in Title 12C, Chapter 12C-515 - Requirements For Accessory Dwelling Units In Single Family Residence, is changed as follows:

**12C-515.2 Conditions For Accessory Dwelling Units**

- A. Accessory dwelling units are only allowed by conditional use permit. The Planning Commission shall ensure the following conditions are met before granting a conditional use permit for an accessory dwelling unit:
  1. There shall be provided at least two off street parking spaces for the accessory dwelling unit in addition to two spaces required for the home owners (four in all). Parking needed to meet this requirement shall not exceed twenty-five percent (25%) of the area between the front of the residence and the front property line. Any additional vehicular access to public roads must conform to North Logan Design Standards Technical Manual Standards.

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

2. Because building codes generally do not require modifications to a structure to make it conform to current building codes unless the structure is being remodeled or the classification of the occupancy of the structure is changing and since establishing an accessory dwelling unit is not being considered by North Logan City to be a change in occupancy classification (i.e. the house is still a single family dwelling unit), the requirements for establishing an accessory dwelling unit, with regard to current building codes are clarified in this paragraph.

Any new construction, remodeling or renovation done to accommodate the accessory dwelling unit shall conform to the building code requirements current at the time of application. In addition, the following shall also conform to the building code requirements current at the time of application and shall apply to all the area within the single family dwelling and approved detached accessory dwelling unit and may affect portions of, or systems within the existing family dwellings.

- a. Emergency rescue and escape openings from all bedrooms and basement areas shall be as required by the building code for new construction;
- b. Smoke and carbon monoxide detectors as required by the building code for new construction;
- c. Arc-fault circuit interrupters as required by the National Electric Code for new construction;
- d. Ground-fault circuit interrupter protection for personnel as required by the National Electric Code for new construction;
- e. The only exit from the accessory dwelling unit may not pass through a garage;
- f. Combustion air for fuel burning appliances as required by the mechanical and/or fuel gas codes for new construction; and
- g. Equipment grounding for both permanently wired and cord and plug connected equipment shall be as required by the National Electric Code for new construction. As an alternative for receptacle outlets, GFCI protection of receptacle outlets without equipment grounding conductors may be provided in accordance with the National Electric Code.

The residence (single-family dwelling), including the accessory dwelling unit or detached accessory dwelling unit shall be considered a single-family residence rather than a "duplex" as defined by the applicable building codes. These requirements are added in order to establish minimal life safety requirements that are appropriate for adding an accessory dwelling unit. The applicant shall have the premises inspected by the North Logan City Building Department and include a copy of the results of that inspection with the application for a conditional use permit. If deficiencies are noted by the Building Department's inspector, a conditional use permit may be approved by the Planning Commission prior to the work being done to correct the deficiencies, but occupancy of the accessory dwelling unit shall not take place until all deficiencies are corrected and re-inspected by a North Logan City building inspector.

3. The accessory dwelling unit may be within and a part of the main single-family dwelling or as a detached accessory dwelling unit, but shall only be allowed in a detached dwelling

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

located on the same owner-occupied lot as the single-family dwelling. ~~An accessory dwelling unit that is within or part of the main single family dwelling shall not exceed 49% of the floor space of the single family dwelling.~~ Only one accessory dwelling unit shall be allowed per single-family **residence**, owner-occupied lot, whether as an accessory dwelling unit within the main single family or as a detached accessory dwelling unit. Both the single-family dwelling and any detached accessory dwelling unit shall be owned by the same person(s) or entity, and they must share a single water meter, and sewer lateral, whether the accessory dwelling unit is attached, or detached. A single family dwelling and accessory dwelling unit shall receive one monthly bill from the City for municipal services that shall be sent to the owner of the Lot on which the **primary Single Family Residence and Accessory Dwelling Unit** are located. The proposed detached accessory dwelling unit shall ~~clearly be subordinate in size to the existing single family dwelling unit.~~ **not exceed 50% of the building footprint (including garage) of the single family dwelling, up to a maximum Gross Area of 1,000 square feet. If the Accessory Dwelling Unit is built entirely over a garage for the primary structure, the entire structure shall not exceed a maximum Gross Area of 1,500 square feet.**

4. Other appropriate conditions peculiar to the dwelling may be required by the Planning Commission if appropriate to guard the health and welfare of the occupants or the residents in the neighborhood.
- B. Accessory dwelling units shall be approved as such by the North Logan City Planning Commission.
  - C. An accessory dwelling unit conditional use permit shall not run with the land but shall be valid only for the home owners to whom it was originally granted. Subsequent owners must reapply for a conditional use permit to be allowed an accessory dwelling unit on the premises. The conditional use permit and the accessory dwelling unit license shall terminate and shall be void on the sale of the residence.
  - D. Any detached ADU shall be a permanent structure. Trailers, mobile homes, and other portable structures shall not be permitted as detached ADUs. The city's building official shall make the determination of whether or not a structure is permanent.**
  - E. Any new entrances or other improvements to the main **primary single family** residence added for the purpose of developing an accessory dwelling unit shall be located on either the side or back of the **primary single family** residence, and shall follow **current building code requirements for access**. ~~The accessory dwelling unit shall be designed so that the appearance of the buildings remains that of a single family residence.~~ **The improvements or construction of any accessory shall be designed so that the appearance of the buildings fits with the surrounding neighborhood.**

**12C-515.3 Procedures For Establishing An Accessory Dwelling Unit**

- A. Application for a conditional use permit for an accessory dwelling unit shall be made to the Planning Commission in accordance with the conditional use permit procedures given in this title. The application shall include the following:
  1. A notarized letter accompanying the application from the owner(s) stating that the owner will occupy the **primary single family** residence or **Accessory Dwelling Unit** on the premises except for bona fide absences;
  2. A floor plan and site plan (to scale) showing any proposed changes to the buildings and/or how the accessory dwelling unit is to be established;

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

3. A fee as set forth by the then prevailing fee schedule for a conditional use permit application.
- B. Within thirty (30) days of the receipt of an application, the Planning Commission shall hold a public hearing to receive public input regarding the application. The legal notice of such public hearing shall be published at least ten days before the public hearing in a newspaper of general circulation in the area and shall be posted on the City's official website. The applicant is also required to provide a list of property owners within a 300-foot radius of the exterior boundary of the proposed accessory dwelling property and a 600-foot distance on both sides of the street on which the residence is located. The City will use this list to send out a copy of the public notice for the accessory dwelling hearing to all property owners within ten (10) days of the public hearing.
- C. After a conditional use permit has been granted to the owners of the residence for an accessory dwelling unit the applicant shall pay any fees established for the accessory dwelling unit and any extraordinary costs to the city not otherwise intended to be covered by the fee for the conditional use permit or the inspection fee. Once the fees have been paid the city shall issue an appropriate accessory dwelling unit written approval letter to the owners/applicants.

**12C-515.4 Procedures For Revoking An Accessory Dwelling Unit License Or Conditional Use Permit**

An accessory dwelling unit approval and the associated conditional use permit shall be revocable for the non-compliance with any of the provisions of this ordinance or any other ordinance of the city. The city shall notify the owner in writing of its intent to revoke the conditional use permit, and the reasons therefore, at least fourteen (14) days prior to the action being taken. The owner shall have the opportunity to correct any problems that caused the notice of intent to revoke to be issued during said fourteen-day period and show proof of such correction to have the license remain in force. The owner shall have the right to appeal, in writing, any decision regarding the permit to the City Council. The City Council shall consider any appeal on a permit revocation within thirty (30) days of receipt of the appeal. In the event of an appeal the permit shall remain in effect until after the appeal is considered by the City Council.

**12C-515.5 Owners Not Occupying Residence For Prolonged Periods**

- A. The city recognizes that people in the community often vacate their residences for longer periods of time than merely vacations. For examples, university professors take sabbatical leaves of absence and/or are gone for extended periods of time; or people serve church missions and/or are gone from their residences for twelve to twenty-four months at a time. In these cases, the homeowners normally return to their homes. It is important that there be some means for properly authorizing the continuance of an Accessory Dwelling Unit Conditional Use Permit for extended periods of time when the owners are not occupying the residence, for the above stated or similar reasons. An accessory dwelling unit may be continued through the time that the owner is temporarily not living in the residence if the following conditions are met:
  1. The owner(s) shall apply for a continuance of their accessory dwelling unit permit during their absence by notifying the City Recorder **Treasurer** of their intent in writing. They shall include in that request their anticipated length of absence and estimated return date, a forwarding address, **phone number, and email address** where they may be contacted by the city if there are any problems (that address shall be updated as needed through the duration of the absence), and the names, **phone numbers, and email addresses** of those who will act in their stead as the "surrogate" owners of the property in their absence.

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

2. The owners shall provide any information relative to any changes in the use of the residence, i.e. any changes that are different from the conditional use permit that established the accessory dwelling unit.
- B. If the owners of the residence elect to leave their home in the care of the residents that occupy the home as the second family living in the accessory dwelling unit; and if they choose not to lease the main part of the residence that the owners are temporarily vacating; then just one family will be living in the residence and there is no longer any need to have the residence licensed as an accessory dwelling unit. The license can then lapse while the owners are not living in the residence and the license may be re-established upon their return using the existing conditional use permit and by renewing the accessory dwelling unit license.
  - C. If the owners of the residence sell the residence, return from the location that caused their temporary absence and do not occupy the residence upon their return, or otherwise ~~show an intent to do not return to the residence~~ **within forty (40) months** ~~in a reasonable amount of time (as determined by the Planning Commission)~~, the status of the residence with an accessory dwelling unit and the related permit ~~may~~ **shall** be terminated by the Planning Commission.

**SECTION III:** Amend ordinance in TITLE 12C, Chapter 12C-1004 - Modifying Regulations, to include modifying regulations for Accessory Dwelling Units, to read as follows:

**12C-1004 Modifying Regulations:**

- B. Agriculture Zone (A)
  - a. Side yards - main buildings other than dwelling shall have minimum side yard of 20 feet and the total of the two side yards shall be 40 feet. Private garages, ~~detached accessory dwellings~~ and other accessory buildings located at least 10 feet behind the main building may have a side yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings.
- C. Residential Estate Zone (RE)
  - a. Side Yards - main buildings other than dwellings shall have a minimum side of 20 feet and the total of the two side yards shall be 40 feet. Private garages, ~~detached accessory dwelling~~ and other accessory buildings located at least 10 feet behind the main building may have a side yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings.
- D. Single - Family Residence Zone (R-1)
  - a. Side Yards - main buildings other than dwellings shall have a minimum side of 20 feet and the total of the two side yards shall be 40 feet. Private garages, ~~detached accessory dwelling~~ and other accessory buildings located at least 10 feet behind the main building may have a side yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings.
  - b. Rear Yards - private garages, ~~detached accessory dwelling~~ and accessory buildings located at least 10 feet behind the main building may have a rear yard of six feet provided that on corner lots rearing on the side yard of another lot, the minimum rear yard for all buildings shall be 10 feet.
- E. One and Two Family Residence Zone (R-2)
  - a. Side Yards - main buildings other than dwelling shall have a minimum side of 20 feet and the total of the two side yards shall be 40 feet. Private garages, ~~detached accessory dwelling~~ and other accessory buildings located at least 10 feet behind the main building may have a side

ORDINANCE NO. 19-11

AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings.

F. Multiple Family Residence Zone (RM)

- a. Side Yards - main buildings other than dwellings shall have a minimum side of 20 feet and the total of the two side yards shall be 40 feet. Private garages, ~~detached accessory dwelling~~ and other accessory buildings located at least 10 feet behind the main building may have a side yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings. Private garages, ~~detached accessory dwelling~~ and other accessory buildings located at least 10 feet behind the main building may have a side yard of six feet, except the street side yard of a corner lot shall be a minimum of 20 feet for main and accessory buildings. The main building may have a minimum side yard of 10 feet and the total of the two side yards shall be 25 feet, except that the street side yard of a corner lot shall be 20 feet.
- b. Rear Yards - private garages, ~~detached accessory dwelling~~ and accessory buildings located at least 10 feet behind the main building may have a rear yard of six feet provided that on corner lot, the minimum rear yard for all buildings shall be 10 feet.

G. to R. (no changes)

**S. Specific Modifying Regulations for Accessory Dwelling Units.** All Accessory Dwelling Units shall comply with all setback requirements that apply to the Single Family Residence to which they are accessory. Accessory Dwelling Units can be set forward no closer to any street right of way than the primary structure.

**SECTION IV: CONFLICT.** To the extent of any conflict between this ordinance and any other North Logan City ordinance(s) or regulation(s), the provisions of this Ordinance shall be controlling.

**SECTION V: SEVERABILITY.** The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any such section, paragraph, sentence, clause, or phrase shall be declared invalid or unconstitutional by the valid judgment or decree of a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance.

**SECTION VI: EFFECTIVE DATE.** In the opinion of the City Council of North Logan, it is necessary that this ordinance take effect immediately; therefore, this Ordinance shall take effect immediately upon its passage and first posting as provided by law.

ADOPTED AND PASSED by the City Council of the City of North Logan, Utah, this 4th day of September, 2019.

NORTH LOGAN CITY

By:



Damon Cann, Mayor

ATTEST:



Scott Bennett, City Recorder

ORDINANCE NO. 19-11


AN ORDINANCE OF THE NORTH LOGAN CITY COUNCIL  
MAKING CHANGES TO PERMITTED AND CONDITIONAL USES IN THE MATRIX

CERTIFICATE OF DUE POSTING

I, Scott Bennett, City Recorder of North Logan, Utah, hereby certify that I caused to be posted the foregoing Ordinance No. 19- 11 on the 5th day of September, 2019, in the City of North Logan, Cache County, State of Utah, a copy of which is hereto attached, in each of three public places in the said City of North Logan, to-wit:

1. North Logan City Offices, 2076 North 1200 East
2. North Logan City Library, 475 East 2500 North
3. North Park Police Department, 575 East 2500 North

WITNESS my hand this 5th day of September, 2019.

  
\_\_\_\_\_  
Scott Bennett, City Recorder